

**S | E | E | A | T**

SOUTH EAST ESSEX  
ACADEMY TRUST

# **CHILD PROTECTION POLICY**

**September 2017**

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

## INDEX

<b>KEY CONTACTS</b>	<b>Page 3</b>
<b>PURPOSE</b>	<b>Page 4</b>
<b>INTRODUCTION</b>	<b>Page 4</b>
<b>TYPES OF ABUSE/SPECIFIC SAFEGUARDING ISSUES</b>	<b>Page 4</b>
<b>FRAMEWORK</b>	<b>Page 5</b>
<b>ROLES AND RESPONSIBILITIES</b>	<b>Page 5</b>
<b>PROCEDURES</b>	<b>Page 6</b>
<b>TRAINING AND SUPPORT</b>	<b>Page 7</b>
<b>PROFESSIONAL CONFIDENTIALITY</b>	<b>Page 7</b>
<b>RECORDS AND MONITORING</b>	<b>Page 8</b>
<b>ATTENDANCE AT CASE CONFERENCES AND CORE GROUPS</b>	<b>Page 8</b>
<b>SUPPORTING PUPILS AT RISK</b>	<b>Page 8</b>
<b>ALLEGATIONS INVOLVING A MEMBER OF STAFF</b>	<b>Page 9</b>
<b>USE OF SCHOOL PREMISES BY OTHER ORGANISATIONS</b>	<b>Page 10</b>
<b>WHISTLEBLOWING</b>	<b>Page 10</b>
<b>POLICY REVIEW</b>	<b>Page 10</b>
<b>FAMILY OPERATIONS HUB PARTNER ACCESS MAP</b>	<b>Page 11</b>
<b>WHAT TO DO IS YOU ARE WORRIED A CHILD IS BEING ABUSED OR NEGLECTED</b>	<b>Page 12</b>

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

## SEEAT KEY CONTACTS

SCHOOL	WHSG	ROCHFORD	PRINCE AVENUE	HOLT FARM
LA	SOUTHEND	ESSEX	SOUTHEND	ESSEX
<b>DESIGNATED SAFEGUARDING LEAD:</b>	Mrs S Bain	Mr S Owen	Mr W Hill	Mrs L Wass
<b>DEPUTY DESIGNATED SAFEGUARDING LEAD:</b>	Dr P Hayman	Mrs H Denney	Mrs C Thornton	Mrs N Davis
<b>DESIGNATED SAFEGUARDING GOVERNOR:</b>	Ms M Sood	Ms S Worthington	Mrs J Kennedy	Mrs R Allen –
<b>E SAFETY OFFICER</b>	Mr M Moore	Mrs S Watkins	Mr W Hill	Mrs L Wass
<b>LOCAL AUTHORITY DESIGNATED OFFICER (LADO)</b>	Mrs Allison Francis CONTACT NUMBER: <b>01702 534539</b>	INITIAL RESPONSE TEAM <b>0845 603627</b> DUTY LADO CONTACT NUMBER <b>03330 139 797</b>	Mrs Allison Francis CONTACT NUMBER: <b>01702 534539</b>	INITIAL RESPONSE TEAM <b>0845 603627</b> DUTY LADO CONTACT NUMBER <b>03330 139 797</b>
<p><b>REFERRAL TO SPECIALIST SERVICES</b>            Where schools have concerns for the safety and welfare of a child or young person during office hours telephone  <b>ESSEX: 0845 603 627</b>  <b>SOUTHEND: 01702 215007</b>            To make <b>URGENT</b> referrals <b>OUT OF OFFICE HOURS</b> telephone  <b>ESSEX OR SOUTHEND: 0845 606 1212</b></p>				

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

## 1. PURPOSE

Everyone who comes into contact with children and their families has a role to play in safeguarding children from sexual, physical, emotional abuse and neglect.<sup>1</sup> School staff are particularly important as they are in a position to identify concerns early and provide help for children to prevent concerns from escalating. Schools and their staff form part of the wider safeguarding system for children **and it is their duty to work** with Social Care, the police, health services and other services to promote the welfare of children and protect them from harm. Adults in our school take all welfare concerns seriously and encourage children and young people to talk to us about anything that worries them.

*(Keeping Children Safe in Education – DfE, 2016)*

The document ‘Keeping Children Safe in Education – DfE, 2016) **MUST** be read in conjunction with this policy and should be kept as an appendix to the said policy.

## 2. INTRODUCTION

2.1 SOUTH EAST ESSEX ACADEMY TRUST takes seriously its responsibility to protect and safeguard the welfare of children and young people in its care. “The welfare of the child is paramount” (the Children Act 1989).

2.2 Section 175 of the Education Act 2002 places a statutory responsibility on the governing body to have policies and procedures in place that safeguard and promote the welfare of children who are pupils of the school.

2.3 There are three main elements to our Child Protection policy:

- **Prevention** through the creation of a positive school atmosphere and the teaching, and pastoral support offered to pupils.
- **Protection** by following agreed procedures and ensuring all staff are trained and supported to respond appropriately and sensitively to child protection concerns. Pupils are taught about safeguarding, including online, through various teaching and learning opportunities, as part of providing a broad and balanced curriculum.
- **Support** to pupils who may have been abused.

2.4 This policy applies to all pupils, staff, parents, governors, volunteers, students and visitors to our school.

---

<sup>1</sup> Types of Abuse and Neglect can be found in ‘Keeping Children Safe in Education (2016)’ (Annex A page 51)

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

2.5 This school recognises it is an agent of referral and not of investigation.

## 3. TYPES OF ABUSE/SPECIFIC SAFEGUARDING ISSUES

Keeping Children Safe in Education (DfE, 2016) defines abuse as the maltreatment of a child.

*“Somebody may abuse or neglect a child by inflicting harm or by failing to act to prevent harm. Children may be abused in a family or in an institutional or community setting by those known to them or, more rarely, by others (e.g. via the internet). They may be abused by an adult or adults or another child or children”*

The four main types of abuse referred to in Keeping Children Safe in Education are:

- Physical
- Emotional
- Sexual
- Neglect

Our school is aware of the signs of abuse and neglect so we are able to identify children who may be in need of help or protection.

### Peer on peer abuse

Our school may be the only stable, secure and safe element in the lives of children at risk of, or who have suffered harm. Nevertheless, whilst at school, their behaviour may be challenging and defiant, or they may instead be withdrawn, or display abusive behaviours towards other children. Our school recognises that some children may abuse their peers and any incidents of peer on peer abuse will be managed in the same way as any other child protection concern and will follow the same procedures.

Peer on peer abuse can manifest itself in many ways. This may include bullying (including cyber bullying), on-line abuse, gender-based abuse, ‘sexting’ or sexually harmful behaviour. We do not tolerate any harmful behaviour in school and will take swift action to intervene where this occurs. We use lessons and assemblies to help children understand, in an age-appropriate way, what abuse is and we encourage them to tell a trusted adult if someone is behaving in a way that makes them feel uncomfortable. Our school understands the different gender issues that can be prevalent when dealing with peer on peer abuse.

### Children with special educational needs and disabilities

Our school understands that children with special educational needs (SEN) and disabilities can face additional safeguarding challenges. Additional barriers can exist when recognising abuse and neglect in this group of children. This can include:

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

- assumptions that indicators of possible abuse such as behaviour, mood and injury relate to the child's disability without further exploration;
- children with SEN and disabilities can be disproportionately impacted by things like bullying - without outwardly showing any signs;
- communication barriers and difficulties in overcoming these barriers

## Children missing from education

All children, regardless of their age, ability, aptitude and any special education needs they may have, are entitled to a full-time education. Our school recognises that a child missing education is a potential indicator of abuse or neglect and will follow the school procedures for unauthorised absence and for children missing education. Parents should always inform us of the reason for any absence. Where contact is not made, a referral may be made to another appropriate agency (Missing Education and Child Employment Service, Social Care or Police).

Our school must inform the local authority of any pupil who fails to attend school regularly, or has been absent without school permission for a continuous period of 10 days or more.

## Child Sexual Exploitation (CSE)

CSE is a form of abuse where children are sexually exploited for money, power or status. It is understood that a significant number of children who are victims of CSE go missing from home, care and education at some point. Our school is alert to the signs and indicators of a child becoming at risk of, or subject to, CSE and will take appropriate action to respond to any concerns. The designated safeguarding lead is the named CSE Lead in school on these issues and will work with other agencies as appropriate.

## Female Genital Mutilation (FGM)

FGM comprises all procedures involving partial or total removal of the external female genitalia or other injury to female genital organs. It is illegal in the UK and a form of child abuse.

As of October 2015, the Serious Crime Act 2015 (Home Office, 2015) introduced a duty on teachers (and other professionals) to notify the police of known cases of female genital mutilation where it appears to have been carried out on a girl under the age of 18. Our school will operate in accordance with the statutory requirements relating to this issue, and in line with existing local safeguarding procedures.

## Forced marriage

A forced marriage is one entered into without the full consent of one or both parties. It is where violence, threats or other forms of coercion is used and is a crime. Our staff understand how to report concerns where this may be an issue.

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

## Prevention of radicalisation

As of July 2015, the [Counter-Terrorism and Security Act \(HMG, 2015\)](#) placed a new duty on schools and other education providers. Under section 26 of the Act, schools are required, in the exercise of their functions, to have “due regard to the need to prevent people from being drawn into terrorism”. This duty is known as the Prevent duty.

It requires schools to:

- teach a broad and balanced curriculum which promotes spiritual, moral, cultural, mental and physical development of pupils and prepares them for the opportunities, responsibilities and experiences of life and must promote community cohesion;
- be safe spaces in which children / young people can understand and discuss sensitive topics, including terrorism and the extremist ideas that are part of terrorist ideology, and learn how to challenge these ideas; and
- be mindful of their existing duties to forbid political indoctrination and secure a balanced presentation of political issues

CHANNEL is a national programme which focuses on providing support at an early stage to people identified as vulnerable to being drawn into terrorism. Our staff understand how to identify those who may benefit from this support and how to make a referral.

## **4. FRAMEWORK**

4.1 Child protection is the responsibility of all adults and especially those working with children. The development of appropriate procedures and the monitoring of good practice are the responsibilities of both the Essex Safeguarding Children Board (ESCB) and the Southend Local Safeguarding Children Board (LSCB)

4.2 In Essex and within Southend LA, all professionals must work in accordance with the SET Procedures (ESCB, 2016)

4.3 Our school also works in accordance with the following legislation and guidance:

Children Act 1989

Children Act 2004

[Keeping Children Safe in Education](#) (DfE, 2016)

[Working Together](#) (HMG, 2015)

[Effective Support for Children and Families in Essex](#) (ESCB, 2017)

[Counter-Terrorism and Security Act \(HMG, 2015\)](#)

[Serious Crime Act 2015](#) (Home Office, 2015)

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

Sexual Offences Act (2003)

Education (Pupil Registration) Regulations 2006

Information sharing advice for safeguarding practitioners (HMG, 2015)

Data Protection Act 1998

[What to do if you're worried a child is being abused](#) (HMG, 2015)

[Searching, screen and confiscation](#) (DfE, 2014)

## 5. ROLES AND RESPONSIBILITIES

5.1 All adults working with or on behalf of children have a responsibility to protect them. There are, however, key people within schools and the Local Authority who have specific responsibilities under child protection procedures. The names of those in our school carrying out these responsibilities for the current year are listed on the cover sheet of this document.

5.2 It is the role of the Designated Safeguarding Lead to ensure that all child protection procedures are followed within the school, and to make appropriate, timely referrals to Essex or Southend Children's Social Care in accordance with SET procedures. The key role of the Designated Safeguarding Lead is to:

- manage referrals from school staff or any others from outside the school;
- work with external agencies and professionals on matters of safety and safeguarding;
- undertake training;
- raise awareness of safeguarding and child protection amongst the staff and parents; and
- ensure that child protection information is transferred to the pupil's new school.

If for any reason the Designated Safeguarding Lead is unavailable, a Deputy Designated Safeguarding Lead will act in their absence. Additionally, it is the role of the Designated Safeguarding Lead to ensure all staff employed including temporary staff, volunteers and contractors within the school, are aware of the school's child protection procedures, to advise staff and to offer support to those requiring this.

5.3 The Governing Body and school leadership team are responsible for ensuring that the school follows recruitment procedures that help to deter, reject or identify people who might abuse children (*see 'Safer Recruitment' policy for further information*)

5.4 The Designated Governor for Safeguarding ensures there is an effective child protection policy in place and that this is updated annually. Governors must not be given details relating to individual child protection cases or situations to ensure confidentiality is not breached.

# **CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST**

5.5 The Headteacher/Head of School and / or the Designated Safeguarding Lead provides an annual report for the governing body detailing any changes to the policy and procedures; training undertaken by all staff and governors and other relevant issues.

5.6 The Headteacher/Head of School/Designated Safeguarding Lead and Designated Governor will undertake an annual Safeguarding Audit in line with their responsibilities under S.175 and S.157 of the Education Act 2002.

5.7 The school will publish its Child Protection Policy on its school website alongside 'Keeping Children safe in Education' (DfE, 2016).'

5.8 The school will actively promote online safety on its website and signpost stakeholders to information that will help keep children safe online.

5.9 As part of the Counter Terrorism and Security Act 2015, schools have a duty to 'prevent people being drawn into terrorism'. This has become known as the 'Prevent Duty'. Where staff are concerned that children and young people are developing extremist views or show signs of becoming radicalised, they should discuss this with the Designated Safeguarding Lead.

The Designated Safeguarding Lead has received training about the Prevent Duty and tackling extremism and is able to support staff with any concerns they may have. The school will ensure that pupils, parents and families, school staff and other professionals engaging with schools can have access to personal advice and understand who they can turn to for support in relation to preventing violent extremism issues.

## **6. PROCEDURES**

6.1 All action is taken in accordance with the following guidance:

- Essex Safeguarding Children Board Guidelines, Southend Local Safeguarding Children Board (LSCB), the SET (Southend, Essex and Thurrock) Child Protection Procedures (2016)
- Keeping Children Safe in Education (DfE, 2016)
- Working Together to Safeguard Children (DfE, 2015)
- 'Effective Support for Children and Families in Essex' (ESCB, 2017).

6.2 When new staff, volunteers or regular visitors join our school they are informed of the safeguarding arrangements in place. They are given a copy of our school's Child Protection policy, told who our Designated Safeguarding Lead (and Deputy) is and are informed how to share concerns with the designated Safeguarding Lead or Deputy.

6.3 Staff are kept informed about child protection responsibilities and procedures through induction, briefings and awareness training. There may be other adults in the school who rarely work unsupervised, more usually working alongside members of the school staff.

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

However, the Headteacher/Head of School will ensure they are aware of the school's policy and the identity of the Designated Safeguarding Lead and Deputy.

6.4 Any member of staff, volunteer or visitor to the school who receives a disclosure of abuse, an allegation or suspects that abuse may have occurred **must** report it immediately to the Designated Safeguarding Lead or in their absence, the Deputy Designated Safeguarding Lead, and write a report within 24 hours, following the disclosure. In the absence of either of the above, the matter should be brought to the attention of the most senior member of staff or the LADO.

6.5 The Designated Safeguarding Lead or the Deputy will immediately refer cases of suspected abuse or allegations to Essex or Southend Social Care Direct by telephone and in accordance with the procedures outlined in the SET procedures and in 'Effective Support for Children and Families in Essex' (ESCB, 2017).

6.6 The telephone referral to Essex or Southend Social Care Direct must be confirmed in writing within 48 hours on the relevant authority social care form. Essential information will include the pupil's name, address, date of birth, family composition, the reason for the referral, whether the child's parents are aware of the referral, the name of person who initially received the disclosure plus any advice given.

6.7 The school will always undertake to share our intention to refer a child to Children's Social Care with the parents or carers, unless to do so could place the child at greater risk of harm or impede a criminal investigation. On these occasions advice will be taken from the Initial Response Team (IRT) and / or Essex or Southend Police.

6.8 If a member of staff continues to have concerns about a child and feels the situation is not being addressed or does not appear to be improving, the staff member concerned should press for re-consideration.

6.9 Safeguarding contact details will be kept prominently displayed in the school to ensure that all staff have unfettered access to safeguarding support.

## 7. TRAINING AND SUPPORT

7.1 The Designated Safeguarding Lead (and Deputy) will undergo updated child protection training every two years. The Headteacher/Head of School, all staff members and governors will undergo child protection training which is updated regularly. A record of all Child Protection training will be kept as an appendix to this policy.

7.2 The school will ensure that the Designated Safeguarding Lead (and Deputy) also undertakes training in inter-agency working and other matters as appropriate.

7.3 The Headteacher/Head of School will provide support and supervision to staff involved in child protection issues.

# **CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST**

7.4 All staff should have access to advice and guidance on the boundaries of appropriate behaviour and conduct. These matters form part of staff induction and are referred to in the Staff Handbook / Code of Conduct.

## **8. PROFESSIONAL CONFIDENTIALITY**

8.1 Confidentiality is an issue which needs to be discussed and fully understood by all those working with children, particularly in the context of child protection. The only purpose of confidentiality in this respect is to benefit the child. A member of staff must never guarantee confidentiality to a pupil nor should they agree with a pupil to keep a secret as, where there is a child protection concern, this must be reported to the Designated Safeguarding Lead and may require further investigation by appropriate authorities.

8.2 Staff will be informed of relevant information in respect of individual cases regarding child protection on a 'need to know basis' only. Any information shared with a member of staff in this way must be held and treated confidentially.

## **9. RECORDS, MONITORING AND INFORMATION SHARING**

9.1 Well-kept records are essential to good child protection practice. Our school is clear about the need to record any concern held about a child or children within our school, the status of such records and when these records should be passed over to other agencies.

9.2 Any member of staff receiving a disclosure of abuse or noticing signs or indicators of abuse, must make an accurate record as soon as possible noting what was said or seen (if appropriate, using a body map to record), putting the event in context, and giving the date, time and location. All records will be dated and signed and will include the action taken. This should be presented to the Designated Safeguarding Lead (or Deputy) who will then decide on appropriate action.

9.3 Any file notes are kept in a confidential file in chronological order (which is separate to pupil files) and stored in a secure place in the Designated Safeguarding Lead's Office. All child protection records are stored securely and confidentially and will be retained for 35 years after the last entry (in line with ECC policy).

9.4 If a pupil transfers from the school to another educational provision, these files will be copied and forwarded to the pupil's new educational setting. These will be marked 'Confidential' and for the attention of the receiving school's designated Safeguarding Lead, with a return address on the envelope so it can be returned to us if it goes astray. We will obtain evidence that the paperwork has been received by the new school and then destroy any copies held in our school.

Where a pupil joins our school, we will request child protection records from the previous educational establishment (if none are received).

# **CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST**

## **10. ATTENDANCE AT CHILD PROTECTION CONFERENCES & CORE GROUPS**

10.1 It is the responsibility of the Designated Safeguarding Lead to ensure that the school is represented at and that a report is submitted to any child protection conference called for children on the school roll or previously known to them. Whoever attends should be fully briefed on any issues or concerns the school has and be prepared to contribute to the discussions at the conference.

10.2 If a child is made subject to a Child Protection Plan, it is the responsibility of the Designated Safeguarding Lead to ensure the child is monitored regarding their school attendance, welfare and presentation. If the school is part of the core group, then the Designated Safeguarding Lead should ensure that the school is represented and contributes to the plan at these meetings; that there is a record of attendance and issues discussed. All concerns about the child protection plan and / or the child's welfare should be discussed and recorded at the core group meeting unless the child is at further risk of significant harm. In this case the Designated Safeguarding Lead must inform the child's key worker immediately and then record that they have done so and the actions agreed.

## **11. SUPPORTING PUPILS AT RISK**

11.1 Our school recognises that children who are abused or who witness violence may find it difficult to develop a sense of self-worth or view the world as a positive place.

11.2 Our school may be the only stable, secure and safe element in the lives of children at risk. Nevertheless, whilst at school their behaviour may still be challenging and defiant or they may be withdrawn.

11.3 Children and young people with special educational needs and disabilities can face additional safeguarding challenges because there may be assumptions that indicators of possible abuse such as behaviour, mood and injury relate to the child's disability without further exploration; children with SEN and disabilities can be disproportionately impacted by things like bullying without outwardly showing any signs; and difficulties may arise in overcoming communication barriers.

11.4 Staff should be aware that safeguarding issues can manifest themselves via peer on peer abuse. This is most likely to include, but not limited to: bullying (including cyber bullying), gender based violence/sexual assaults and sexting. We recognise that some students will sometimes negatively affect the learning and wellbeing of others and their behaviour will be dealt with under the school's Behaviour Policy.

11.5 Schools have a mandatory duty to report to the local authority where they are aware or suspect that a child is subject to a private fostering arrangement. Although schools have a duty to inform the local authority, there is no duty for anyone, including the private foster carer or social workers to inform the school. However, it should be clear to the school who has parental responsibility.

11.6 Our school will endeavour to support pupils through:

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

- The curriculum to encourage our pupils to stay safe, develop healthy relationships, self-esteem and self-motivation.
- The school ethos which promotes a positive, supportive and secure environment and which gives all pupils and adults a sense of being respected and valued.
- The implementation of the school's behaviour management policies.
- A consistent approach agreed by all staff which will endeavour to ensure the pupil knows that some behaviour is unacceptable but s/he is valued.
- Regular liaison with other professionals and agencies who support the pupils and their families.
- A commitment to develop open and honest and supportive relationships with parents, with the child's best interest as paramount
- The development and support of a responsive and knowledgeable staff group, trained to respond appropriately in child protection situations.
- Recognition that children with behavioural difficulties and disabilities are most vulnerable to abuse so staff who work in any capacity with children with profound and multiple disabilities, sensory impairment and / or emotional and behavioural problems will need to be particularly sensitive to signs of abuse.
- Recognition that in a home environment where there is domestic violence, drug or alcohol abuse, children may also be vulnerable and in need of support or protection.
- Although, there are no current instances of young people being exposed to extremist messages within school, this is a risk of which we must all be aware. Risks could arise from:
  - Harmful influence on pupils – for example from staff, parents, external groups or other pupils
  - Inappropriate use of ICT systems
  - External groups using school premisesThe school is aware of this risk and will actively monitor the situation.

## 12. ALLEGATIONS INVOLVING A MEMBER OF STAFF

12.1 It is essential that the high standards of concern and professional responsibility adopted with regard to alleged child abuse by parents are similarly displayed when members of staff are accused of abuse.

12.2 Only authorised agencies may investigate child abuse allegations (Social Care Services, the Police or in some areas, the NSPCC). Whilst it is permissible to ask the child(ren) simple, non-leading questions to ascertain the facts of the allegation, formal interviews and the taking of statements is not.

12.3 The procedure to be followed in the event of an allegation being made against a member of staff is set out in the SET procedures.

12.4 Where an allegation against a member of staff has been made, the Head Teacher or another senior manager will immediately telephone the Essex Safeguarding Children Board (ESCB) on **03330139797** or Southend Local Safeguarding Children Board (LSCB) on **01702**

# **CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST**

**534539** A Local Authority Designated Officer (LADO) will advise on how to proceed and whether the matter requires Police involvement. This will include advice on speaking to pupils and parents.

## **13. USE OF THE SCHOOL PREMISES BY OTHER ORGANISATIONS**

13.1 Where services or activities are provided separately by another body using the school premises, the Governing Body will seek assurance that the body concerned has appropriate policies and procedures in place in regard to safeguarding children and child protection.

## **14. WHISTLEBLOWING**

Whistleblowing is 'making a disclosure in the public interest' and occurs when a worker (or member of the wider school community) raises a concern about danger or illegality that affects others, for example pupils in the school or members of the public.

All staff are made aware of the duty to raise concerns about the attitude or actions of staff in line with the school's Code of Conduct / Whistleblowing policy.

We want everyone to feel able to report any child protection / safeguarding concerns. However, for members of staff who feel unable to raise these concerns internally, they can call the the NSPCC whistleblowing helpline on: 0800 028 0285 (line is available from 8:00 AM to 8:00 PM, Monday to Friday) or email: [help@nspcc.org.uk](mailto:help@nspcc.org.uk).

Parents or others in the wider school community with concerns can contact the NSPCC general helpline on: 0808 800 5000 (24-hour helpline) or email: [help@nspcc.org.uk](mailto:help@nspcc.org.uk).

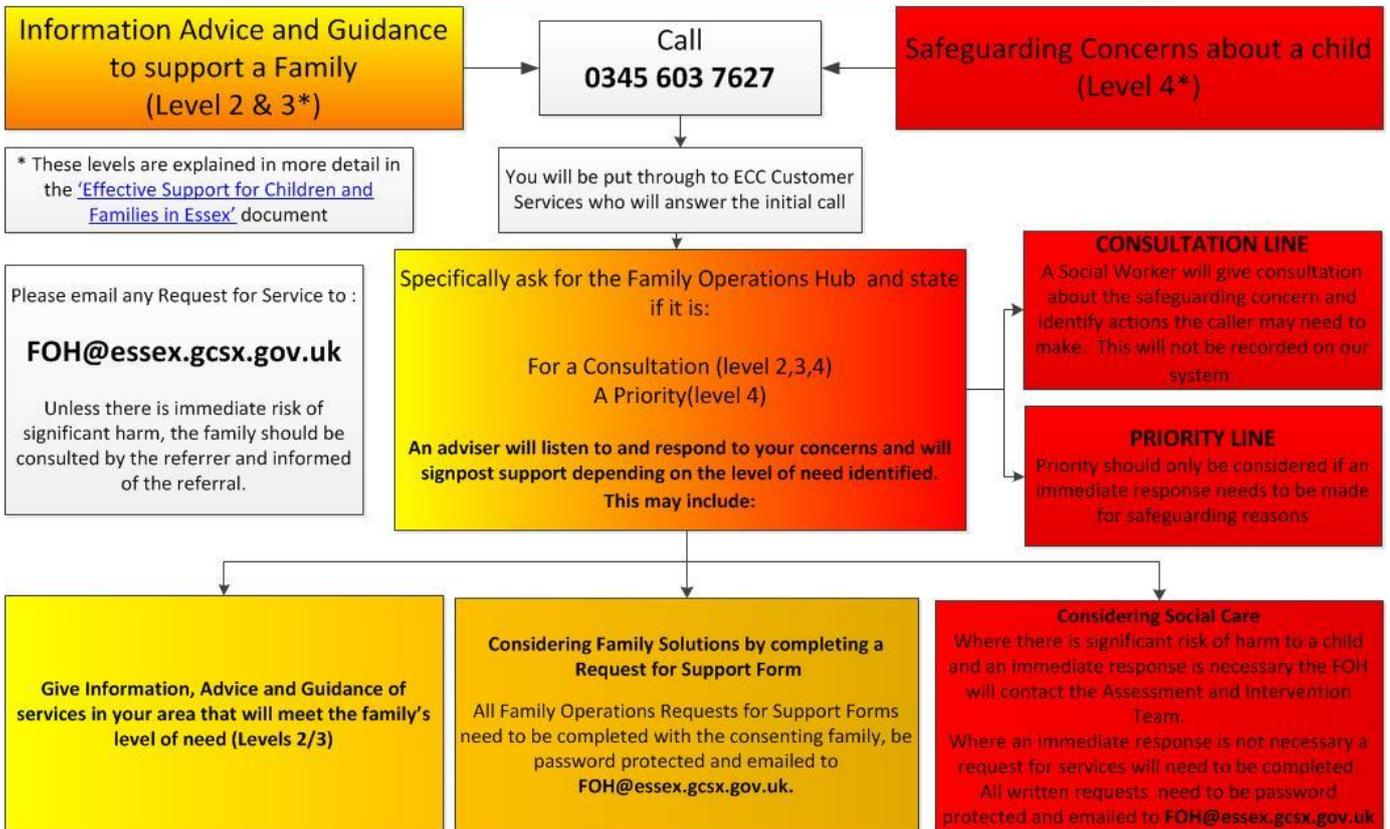
## **15. POLICY REVIEW**

15.1 The SEEAT Board is responsible for ensuring the annual review of this policy.

15.2 The Local Governing Bodies are responsible for ensuring that the list of key contacts on the cover sheet is kept up to date.

# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

## Family Operations Hub Partner Access Map (Mon-Thurs 8.45-5.30pm Fri 8.45-4.30pm) Out of Hours Tel no: 0345 606 1212



# CHILD PROTECTION POLICY FOR SOUTH EAST ESSEX ACADEMY TRUST

“WHAT TO DO if you are worried a child is being abused or neglected”

