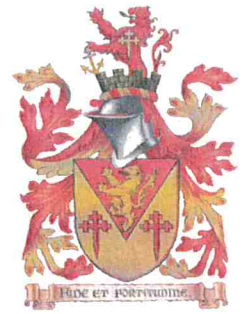




# WESTCLIFF HIGH SCHOOL FOR GIRLS

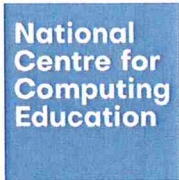
An Academy Grammar School  
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS



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23<sup>rd</sup> March 2020



Dear Parents and Carers,



Science

May I start by thanking parents for their support and understanding at a very challenging time.



Engineering

This letter is to update you on the situation here at school and changes we are making in the light of the current school closure.

Most staff were in school today; this was an opportunity to ensure work is in place for our pupils and to agree protocols for future staff contact. There were some pupils in as well. For the foreseeable future we shall be operating on a 'skeleton staff' to ensure the school 'ticks over' and the children who need to attend can be supervised.



### Pupil Tracking / Reports

We have reviewed the purpose of the Year 11 and Year 13 PTs due to be sent out. In many cases, the comments they contain no longer have relevance and grades for attainment etc. could lead to misunderstandings about potential examination grades to be awarded this year. For these reasons we will not be sending these PTs home.



### Forecast Grades for External Examinations

We are aware of the likely way schools will be asked to submit forecast grades for external examinations. Some parents have been contacting staff about their predictions. I know the staff will undertake any process fairly and professionally but should not have to engage in communications with parents or pupils about these grades, and have been told not to do so.



### Location of Educational Provision for Key Workers

With only small numbers of pupils attending school it is possible the Local Authority may want to see schools clustering and only opening one site. We are waiting for more information on this. For the moment we remain open.



### Wellbeing Page on Website

To support our pupils' emotional wellbeing we have placed a page of information on the school's website. This has been placed under the heading 'Curriculum' under which is a series of links including Wellbeing.



Contd/.....





Contacting the School About Pupil Concerns During this Temporary Closure

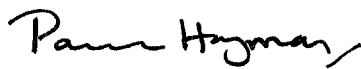
Should you need to advise the school of an issue relating to your daughter/son, please can you email the Pastoral Support Coordinator in the usual way and they will do their best to respond.

Reading Lists for Year 11 and Year 13

We are arranging the provision of A Level reading lists for Year 11 students and bridging reading lists for Year 13 students who intend to study subjects offered at A Level at university. These will be placed on the school website.

We trust that everyone in our community is doing their best to follow government guidelines and remain safe.

Yours sincerely

A handwritten signature in black ink that reads "Paul Hayman". The signature is written in a cursive style with a long, sweeping underline.

Dr Paul Hayman  
**Headteacher**

