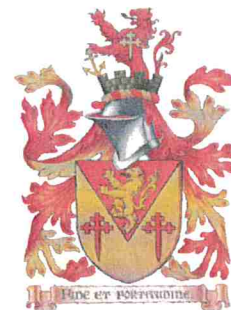




WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc

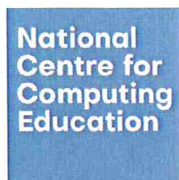


Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS



Telephone: 01702 476026
Website: www.whsg.info email: generalenquiries@whsg.info

26th March 2020



Dear Parents and Carers,



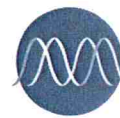
Thank you for the actions you have taken and for your support while the school is temporarily closed to most pupils.

During this period of closure, we remain open to pupils of Key Workers. Although they are currently few in number, we recognise that as NHS staff and other key workers have extra demands placed on them, we know that the number of pupils needing to be in school could increase as extra demands are placed on these staff.



Science

By now all pupils should be able to undertake their school work through Google Classroom (or from work emailed out on Outlook365). We have asked staff to manage the amount of work being set, but recognise that pupils want to do this to the best of their ability and may spend longer on it than expected. We would be grateful if you would alert the teacher concerned if there is a recurring problem; the Learning Council is also monitoring the amount of work being set for their Year Groups (Y8 – Y13). Currently, Y7 have not been recruited to the council, which is why this year group is not included at present. We have asked parents to check that the set work has been carried out. Please alert the Learning Manager if this is not happening.



Engineering



We have produced a protocol for the potential video/live-streaming of lessons based on information provided by the Designated Safeguarding Officer (LADO) for Southend on Sea:



Southend-on-Sea

Protocol for Pupils:

- Only join a live-stream knowing that everything seen, said and written is recorded;
- If you join a live-stream you must be appropriately dressed, protecting your modesty; pyjamas etc are not appropriate;
- Do not live-stream in your bedroom;
- Ensure no inappropriate objects/information are visible;
- If you want to ask a question, raise your hand – do not call out. You can also use the Zoom chat facility;
- Do not open or share any part of a live-stream or video lesson beyond your class;
- Be polite and courteous.



THE DIANA AWARD



LEADERSHIP PROGRAMME

As part of keeping you safe, your teacher will never:

- Ask for your password;
- Be replaced by someone you're not familiar with;
- Ask you to change Apps;
- Arrange to meet you offline.

We are not expecting staff to feel they have to use this facility, but they may wish to do so. We recognise that not everyone will have the equipment to allow them to participate,



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SOUTH EAST ESSEX ACADEMY TRUST

so will ensure this is only undertaken to support the work set. Teachers will let pupils know by 6pm the previous day if they are offering this facility. The software being used is 'Zoom'; pupils will get an invite and the links to this software the first time it is used.

Part of our planning for next term, involves setting and marking school examinations for Years 7, 8, 9 and 12. These are still expected to take place as follows:

Year 9 – Examinations will commence Friday 24th April; these examinations will need to be supervised by a parent or older sibling to ensure that the process is fair. Materials for the examinations, delivered electronically, will be sent the day before the timetabled examination. Staff are currently evaluating methods of delivering and collecting these assessments at a distance. The timetable for these exams will be published by Friday 3rd April.

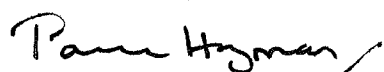
Year 7 & 8 – Examinations will take place during the week commencing Monday 18th May; the timetable is currently under development. These examinations will need to be supervised by a parent or older sibling to ensure that the process is fair. Materials for the examinations, delivered electronically, will be sent the day before the timetabled examination.

The school exams for Year 12 are currently scheduled for the week commencing Monday 15th June. We are asking Heads of Department to consider the questions they can set based on the work being carried out in a more limited learning situation. We are also looking at how these examinations will be completed by the students; for example, they may be timed on-line tests. We will send further guidance on how these will be undertaken.

We have not heard any more about the provision of grades for GCSE and A-Level students, but will let you know more about this once information becomes available. Work is currently being set for Y11 and Y13 students to ensure that they have completed the course and support any student who may wish to have the opportunity to sit their exam in September (in line with current guidance). Teachers are working on devising a 'Next Steps' list of resources, which we will share with students in due course, which will support them in their preparations for the next phase of their education.

I hope you and your family are keeping safe at this difficult time.

Yours sincerely,



Dr Paul Hayman
Headteacher