

WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
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26th June 2020

Dear Parents and Carers,

I hope you and your family continue to be well.



East Wing Art Rooms

I am pleased to let you know that thanks (in a large part) to the fundraising efforts we undertook last year, we are starting work on completing the top floor of the East Wing.

This new facility for Art should be ready for use by the end of September and will be a superb addition to our school's facilities for teaching and learning.

This will mean a small amount of disruption at school, but we hope by undertaking most of the work during the summer break the impact will be minimal.

Pupils needing to be in school

School continues to be open to provide a learning space for the children of Key Workers where there is no one at home able to supervise them, and for those who are vulnerable. If your child needs to use this facility, please email generalenquiries@whsg.info to register for this by Thursday the previous week.

Please note that the same expectations apply to these pupils as for Year 10 or Year 12 pupils attending school.

Telephone Calls Home

These calls will not take place if your Year 10 or Year 12 daughter/son is coming into school next week.

Staff will be telephoning to make contact with the rest of our pupils in Years 7-10 and Year 12. Please be ready to take this call.

Please remember that there will be no more calls for Years 11 and 13 from today.

Timetable for Year 12:

We have updated the timetable for Year 12 to create some additional sessions over the next two weeks.

If the session is printed in black, these sessions are the ones already communicated in the previous letter and will focus on reviewing the Year 12 examination and consolidation of previous work.

If the session is printed in blue, this is an additional session and the Head of Department will have emailed the students to tell them how to register for this extra opportunity.

Each session is planned to last for 2 hours.



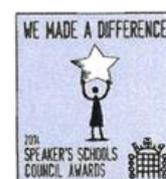
Science



Engineering



Southend-on-Sea



This revised timetable for Year 12 is:

	10am start	12:45pm start
Monday 29 th June 2020	Drama*	English Literature English Language & Literature
Tuesday 30 th June 2020	Textiles	
Wednesday 1 st July 2020	Economics Music	Chemistry Music Tech
Thursday 2 nd July 2020	Maths	Psychology
Friday 3 rd July 2020	Biology Art	RS
Monday 6 th July 2020	Business Studies Drama Computing	Physics
Tuesday 7 th July 2020	Further Maths Music	Geography Graphics
Thursday 9 th July 2020	History	English Language & Literature English Literature
Friday 10 th July 2020	Gov & Pol Spanish	Law French

** Please note these sessions will last for 3 hours, the timings of which have been emailed to students by their teacher.*

Additional Support for Year 10

We have created some additional sessions for Year 10 pupils to be in school and receive support with their remote learning.

If the session is printed in black, all students in this subject will be invited by the Head of Department to attend for the session

If the session is printed in red, not all students can come in at the same time (to maintain social distancing rules and guidance on the number of students who can be on the site at the same time). In this case, the Head of Department will email the students directly to let them know which of the sessions they are invited to attend.

Each session is planned to last for 2 hours.

The Year 10 timetable is:

	10am start	12:45pm start
Monday 29 th June 2020	Music Graphics Textiles	Music
Tuesday 30 th June 2020	PE (CNA)	
Wednesday 1 st July 2020	PE (CNA)	
Monday 6 th July 2020	Music Art	Music Art
Tuesday 7 th July 2020	Drama* Art	Drama*
Thursday 9 th July 2020	Engineering	Engineering
Friday 10 th July 2020	Engineering	

** Please note these sessions will last for 3 hours, the timings of which have been emailed to students by their teacher.*

General Procedures for Pupils Attending School

Pupils should arrive at school about half an hour before their session starts.

On arrival they should remain outside until asked to come into the main school foyer to sign in, and then go to their first room.

Pupils should sign out when leaving the site.

Dress Code: The DfE is recommending that any clothes worn in school are laundered that day.

We are asking students to wear smart casual clothes (no jeans); there should be no other changes to the normal expectations (jewellery, make-up etc).

We have agreed leggings can be worn as long as their bottoms are covered e.g. by a long t-shirt / tunic / dress, or they can wear a skirt or dress as this is smart casual.

Students may wear smart shorts, or they may choose to wear school uniform if they wish.

PPE: Teachers may require pupils to be wearing face coverings during a lesson, but any teacher or pupil may choose to wear a face covering in or out of a lesson.

We will review the need for face coverings each week, based on the experience of other educational settings and in line with the trend in the locally known risks. We are not expecting any other PPE to be worn, except when dealing with pupils needing medical assistance.

Please note: all passengers are now required to wear face coverings while on public transport.

Canteen Facilities: We are asking pupils to bring a packed lunch, but the canteen will be open for pupils who receive free school meals and for those who forget!

Pastoral Support for Pupils in School: Throughout the next three weeks Pastoral Support will be available from Mrs Joscelyne, Mrs Cammidge, Mr Hayton and Miss Thompson. Students may go to their office to access this. Miss Arthur will also be providing remote support to Year 12.

General Expectations of students:

- To wash their hands or use hand sanitiser after touching the face covering (e.g. to drop it down to their neck)
- Used face coverings (nose & mouth) to be retained in a sealed bag and laundered each day;
- Students to wash the smart casual clothes (no jeans) worn to school each day;
- Students to bring their own pre-filled water bottles; the school's water fountains will not be available;
- Students to have a supply of tissues; should they need to sneeze etc. they must use the tissue and immediately dispose of it in a bin;
- Students to maintain social distancing at all times;
- Students to follow our one-way system;
- Students to thoroughly wash their hands with soap and water at least once each hour;
- Students to have their own hand sanitizer that has a high alcohol content (60% or above) - this could be used to wipe a toilet seat before use;
- Students not to share materials;
- Students to keep their bags/coats/materials in their own possession at all times; lockers must not be used;
- Students to manage their travel to and from school in a way that maintains social distancing;
- Students to only access/leave the school site using the Middlesex Avenue gate
- Students to sign in on arrival and out when leaving the site. This will take place in the foyer of the Main School;
- Students to leave the site and return home once their school based offer is complete for the day;
- Students to adhere to the school rules.

This attendance is not compulsory, and the face-to-face support provided will not replace the remote learning taking place.

However, the DfE are requiring schools to let them know the reasons for non-attendance and parents will be asked for this information.

Pupils Registered to Attend but Unable to be in School

Please ensure you telephone the school before 8.30am if your daughter/son was expected to attend that day but now cannot do so.

Use of Social Media

Please can I remind you to be vigilant in checking your child's use of social media. We know that all children are online for much longer during this lockdown period, and many are on their own in their rooms. Greater use of Social Media means they could be at increased risk from becoming victims of grooming. If you are concerned about the nature of any communication, please contact the school or refer directly to the police.

How do I Withdraw Money from a ParentPay Account?

You can withdraw funds from your Parent Account balance up to 3 times within a 3 month period. Log into your ParentPay account and on the homepage select Parent Account (desktop) or click on the notes symbol from a mobile device. At the bottom of your statement summary, select Withdraw. Enter an amount between the minimum and maximum shown.

The link below explains the process:

<https://www.parentpay.com/DOCH/school-support/wp-content/uploads/2018/05/Making-a-withdrawal.pdf>

If you have any queries please address them to parent-support@parentpay.com.

Keep safe!

With best wishes,



Dr Paul Hayman
Headteacher